

JOB DESCRIPTION

CITY OF CAMDENTON, MISSOURI

POSITION TITLE: Volunteer Firefighter

DEPARTMENT: Fire Department

DEFINITION: Under the direction of the Fire Chief, or their designee, the firefighter shall perform but not be limited to the following duties:

1. respond to fire department incidents
2. ensure all fire apparatus and equipment are prepared for immediate response
3. assist with placing all apparatus and equipment in service upon completion of an incident or training
4. assist in hose, hydrant and apparatus testing
5. assist with scheduling and completing maintenance of apparatus, equipment, hoses and hydrants
6. assist with department inventory, maintenance records, hose and hydrant test records and other records as require both manual and electronic
7. assist with the care and up keep of the station, apparatus, and all fire equipment
8. assist in public fire education programs and fire inspections if needed
9. other tasks as assigned

MINIMUM QUALIFICATIONS:

1. be 18 years of age
2. be a citizen of the United States of America
3. must have a high school diploma or equivalent
4. must have a valid Missouri Operators (*class F*) license and have no legal or physical impairments that would prevent the applicant from obtaining a class B Commercial license
5. must pass a complete background check including pre-employment drug screening, if asked, with no felony convictions, or other than honorable discharges from any military service
6. traffic violations and DWI, convictions will be reviewed
7. shall obtain certification as a Firefighter I & II by the Missouri Fire Marshal's office as soon as possible
8. shall meet all medical requirements for a candidate as set forth in NFPA 1582 Medical requirements for firefighters
9. shall pass a fire department physical agility test if requested
10. knowledge of Pub-Ed techniques and Fire Prevention education is desirable
11. knowledge of Building and Fire Inspection procedures is desirable
12. recommend obtaining First Responder certification as soon as possible
13. recommend obtaining an EMT license
14. must show the ability to communicate effectively with the public and other emergency personnel.
15. demonstrate the ability to take direction as needed.
16. shall be comfortable working in a stressful environment and with an unpredictable schedule
17. shall have a working knowledge of computers
18. shall live within the city limits or within a 15 minute response time (time of call to arrival at station) under the worst normal weather driving conditions

ESSENTIAL FUNCTIONS: While performing the duties of this job the employee will:

- frequently required to sit and talk or hear
- use hands to operate, lift, grasp, carry, push or pull 25 pounds
- specific vision ability required to include close vision and the ability to adjust focus

- ability to operate a keyboard and view computer screens
- sight, hearing, speech, frequent lateral mobility
- lifting items above head
- climbing ladders or steps
- stooping and bending
- squatting, sorting, kneeling and reaching to ground level and overhead as required for such tasks as retrieving files
- be able to hold and grip objects
- mentally analyze a situation
- solve problems
- make decisions and work under pressure and high stress in area of responsibility
- may be subject to pre-employment physical and drug testing
- subject to monthly random drug and alcohol testing
- may be exposed to extreme weather conditions, dust and/or pollen
- frequently works near moving parts and is frequently exposed to wet and/or humid conditions and vibrations
- occasionally works in high, precarious places and is occasionally exposed to fumes, airborne particles, toxic or caustic chemicals and the risk of electrical shock
- subject to unusually loud noise level in the work environment
- work with sick and injured persons and render care to same